



thejoblink.org

SWW Workforce Development Board

Board Meeting Agenda

February 13, 2020

8:00 am – 10:00 am at Saratoga Bridges
(Saratoga Bridges Blvd, Ballston Spa, NY)

1. **Welcome and New & “Not So New” Member Introductions – 5 min**
2. **Approval: Minutes (motion) – 2 min**
 - a. **December 11, 2019 meeting**
3. **October 2019 Career Jam Update – 15 Min**
 - a. **Kim Wegner and Ryan Van Amburgh**
4. **Executive Director Items:**
 - a. **Purpose of Our Board.....”Back to the Basics” – 15 Min**
 - b. **Review of PY19 Goals – 5 Min**
 - c. **Supporting Center Leadership – An Update - 2 Min**
5. **Executive/Connections Team Report: (Mike Perez)**
 - a. **Action Items – 20 min**
 - i. **Board Operating Principles – Full Board Discussion & Motion**
 - ii. **Career Center Standard Practices – Full Board Discussion & Motion**
 - iii. **New Connections Team Members – Need to Re-craft the Teams**
 - b. **System-based Approvals – 10 min**
 - i. **Draft Board Meeting Calendar for 2020**
 - ii. **Operator Approval for January 2020 – December 2020**
 - iii. **Mid-Year Local Plan Update**
6. **Center Activities**
 - a. **Development of a Comprehensive Business Services Plan – 25 Min**
7. **R&D Team (Joe Serafini) and NEEDS Team (Corbin Daugherty) Reports**
 - a. **R&D: Business Services Planning – 5 Min**
 - b. **NEEDS: Progress on Logistics/Transportation Sector - 5 Min**
8. **“Members Corner” – 5 min.**
9. **Adjournment**

“A proud partner of the American Job Center network”