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SWW Workforce Development Board

Agenda

December 12, 2018

8:00 am – 10:00 am at Saratoga Bridges

(16 Saratoga Bridges Blvd., Ballston Spa – just off Northway exit 13s)

- 1. Welcome and New Member Introductions – 2 min**
- 2. Approval: Minutes (motion to accept) – 1 min**
 - a. October 24, 2018 meeting**
- 3. Executive Director Items:**
 - a. WDB “Road Map” – 14 WIOA Board Oversight Responsibilities – 15 min**
- 4. Program Presentations:**
 - a. Business Services Offerings & Definitions – 10 min**
 - b. Implementation of the new Business Services Tracking Protocol – 10 min**
- 5. Board discussion – Business Services Presentation Comments & Update of Website – 15 min**
 - a. URL – www.joblink.org**
- 6. Executive/Connections Team: - (Mike Perez)**
 - a. By-Laws - CEO Approval and Update (motion to approve) – 10 min**
 - b. Youth Services Procurement (motion to approve) – 10 min**
 - c. Center Budgets for PY18 (motion to approve) – 5 min**
- 7. Team Progress Reports – 30 min**

Discussion Points:

 - Reference Work Plan items addressed and key comments for each**
 - Meeting accomplishments**
 - Next Steps**
 - Additional team member comments**
 - a. Connections (Mike Perez) – Progress Report**
 - b. Resource and Development (Joe Serafini) – Progress Report**
 - c. Business Needs (Corbin Daugherty) – Progress Report**
- 8. Center Activities – 10 min**
 - a. Training Report – PY17 – Center Directors**
- 9. Finalize draft meeting calendar – 10 min**
- 10. Board Member Comments – 5 min.**

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Calendar of events: See below

Next Board Meeting: Wednesday, February 13, 2018
Saratoga Bridges – 16 Saratoga Bridges Blvd, Ballston Spa - 8:00 am

SWW Workforce Board - Calendar of events

Date	Item
	Warren Career Center – “mini” job fairs – Every 3 rd Thursday except in December & July
December 12	Full Board Meeting – 8:00 am
January 10	Saratoga Center Job Recruitment Event
January 17	Warren Career Center – Targeted Job Fair - Manufacturing
February 21	Warren Career Center – Targeted Job Fair – Health Care
	*Job Fair – Saratoga County Career Center – generally monthly on the 1 st Thursday

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