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SWW Workforce Development Board

Board Meeting Agenda

December 11, 2019

**8:00 am – 10:00 am at Saratoga Bridges
(Saratoga Bridges Blvd, Ballston Spa, NY)**

- 1. Welcome and New Member Introductions – 8 min**
- 2. Approval: Minutes (motion) – 2 min**
 - a. October 23, 2019 meeting**
- 3. Executive Director Items:**
 - a. Flow of Finances in Our Workforce System – 15 Min**
 - b. System Updates: Supporting Center Leadership – 10 Min**
- 4. Executive/Connections Team Report: (Mike Perez)**
 - a. Informational Items – 25 min**
 - i. Plain language description of Board Operating Principles for PY19**
 - ii. Career Center Essential Practices**
 - b. System-based Approvals – 5 min**
 - i. Requested Dislocated Worker Transfer**
 - ii. Adult Follow Up Policy**
 - iii. Draft Meeting Calendar for 2020**
- 5. Board Discussion:**
 - a. Training Priorities – 20 Min**
- 6. Center Activities**
 - a. Development of a Business Services Comprehensive Plan – 5 Min**
- 7. R&D Team (Joe Serafini) and NEEDS Team (Corbin Daugherty) Reports**
 - a. R&D: Draft Outcome Data Elements for Training – 10 Min**
 - b. NEEDS: Progress on Logistics/Transportation Sector - 10 Min**
- 8. “Members Corner” – 5 min.**
- 9. Adjournment**

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