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# SWW Workforce Development Board

## Zoom Meeting Agenda

Wednesday, February 10, 2021 - 8:00 to 10:00 am

Chairman: Joseph Serafini

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1. **Welcome** Mr. Serafini
2. **Approval of Minutes - *Action Item*** (motion, second, discussion, vote) Mr. Serafini
  - a. December 9, 2020 meeting
3. **Approval of New Policy- *Action Item*** (motion, second, discussion, vote) Mr. Serafini
  - a. Adult/Dislocated Worker Follow-up Services
4. **Board Member Group Process Discussion** Mr. Serafini
  - a. Sharing perspectives on:  
business climate / economic issues / trends / concerns
5. **Committee Updates**
  - a. Executive Committee Mr. Serafini
    - i. Vice-Chair
    - ii. Committee Chairs
  - b. Business Needs Committee (next meeting March 16) Ms. Steffan
  - c. Resource & Development Committee (next meeting March 18) Ms. Steffan
6. **NYS DOL Unemployment Insurance Update on Fraud** Ms. Skawinski
7. **Center Activities / Operations / Service Update** Ms. McCloskey  
Ms. Ochsendorf  
Ms. Walter
8. **WDB Operations Update** Ms. Steffan
  - a. MOU Process and Upcoming Partner Meetings
  - b. Budget Preparation
9. **Opportunity for Additional Board Member Announcements / Comments** Mr. Serafini
10. **Adjournment**

**Next Meeting: Wednesday, April 14, 2021 via Zoom**