



SWW Workforce Development Board

Meeting Minutes

of October 20, 2021 Online (ZOOM) Meeting

thejoblink.org

BOARD MEMBERS PRESENT: Scott Brazie, Scot Chamberlain, Gary Dake, Dan Dudley, Mark Fish, Michael Kelly, Patricia Klimkewicz, Kathy LaFond, Michael Mastropietro, Tara McCaughey, Zack Moore, Mike Munter, Laura Oswald, Turina Parker, Dominick Patrignani, Caelynn Prylo, Tracey Riley, Shelby Schneider, Wendy Skawinski, Mary Ann Spezio, John Wheatley. (21)

EXCUSED: Ash Anand, Michael Bittel, Maureen Grabowski, Joe Serafini (Chair), Ryan VanAmburgh, (5)

GUESTS: Jen McCloskey, Liza Ochsendorf, Traci Ross, Kathleen DeMuth (ACCES-VR)

STAFF: Gretchen Steffan, Executive Director

Welcome

Vice-Chairman Munter facilitated the meeting and welcomed all. He introduced our new member from Saratoga County, and provided status on 2 departed members:

1. **Scot Chamberlain**, Director of Human Resources for Saratoga County

1. Approval of June 9, 2021 Minutes, and Special Meeting Minutes of June 22, 2021

Motion to Approve both: by Shelby Schneider **Second:** Gary Dake

Discussion: None; **Vote:** Approved unanimously.

2. Board PY21 Calendar & Meeting Method

Gretchen will poll WDB in August, on remaining 2021 committee/board meetings for in-person or virtual meeting preferences.

3. Presentation on GlobalFoundries New Apprenticeship Program

SWW WDB member Tara McCaughey a leader in education and workforce development for GlobalFoundries (GF) provided a presentation on GF's new apprenticeship program for Maintenance Technicians, which is a competency-based Industry Approved Apprenticeship Program (IAAP) and aligns with national industry training standards. The program is certified by the New York State Department of Labor (NYSDOL). All program requirements and grant funding are approved and provided through the NYSDOL.

4. Presentation on NYSDOL Regional Labor Market Statistics (data/analysis)

Kevin Alexander, Labor Market Analyst for the NYSDOL presented on regional data and analysis related to NYS workforce development trends and patterns.

5. Committee Updates

- a. **Executive Committee** report by Mike Munter that the committee will be reviewing and recommending by-law updates, and hoping to get the Youth Committee up and running in this program year.



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- b. Business Needs Committee** Gretchen Steffan discussed the continued development of a CDL initiative that includes career pathway development. NYSDOL and the Governor's office have also been looking at the driver shortage and how they can support job development to meet business needs.
- c. Resource & Development Committee** Gretchen Steffan reported on behalf of Ash Anand that the Centers have come off a busy summer helping with summer youth programming, and regional summer hiring support to businesses. Staffing and workforce housing continues to be a regional problem. SUNY ADK piloted a successful summer housing program that is planning expansion in 2022. The Committee is currently exploring apprenticeship programming in Financial Services and Renewal Energy sectors. Saratoga County E&T is working with HVCC on developing an EMT career pathway program with interest and support from high school partners.
- 6. Center's Operations Report** Jen McCloskey, Liza Ochsendorf and Traci Ross reported on adult, dislocated worker and youth programs, counseling for job seekers by appointment and remotely, along with continued virtual career development workshops in collaboration with regional partners. There were many regional collaborations with businesses and schools to expand workforce development initiatives across adult and youth populations. Barriers to employment continue to be a problematic, with the top three being: childcare, housing and transportation. All 3 Centers had PY20 program monitoring and are awaiting the final report from NYSDOL.
- 7. WDB Operations Update** Ms. Steffan reported on both program and fiscal monitoring. She updated the WDB on the MOU, Local Plan, Regional Plan, Priority Occupation List, Equal Opportunity compliance, an update on the Open Meetings Law, and upcoming certifications by NYSDOL.
- 8. Board PY 21 2022 Calendar and Meeting Method** Ms. Steffan reported that a draft calendar will be offered in December.
- 9. Additional Opportunity for Board Member Announcements / Comments** None...
- 10. Adjournment Motion:** by Gary Dake **Second:** Michael Kelly