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# SWW Workforce Development Board

## Meeting Agenda

Wednesday, March 29, 2023 - 8:00 to 10:00 am

QUAD - Marsel Drive Entrance, Saratoga Springs

Chair: Michael Munter / Vice-Chair: Gary Dake

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| <b>WELCOME &amp; Member and Guest Introductions</b>  | Mr. Munter  |
| <b>1. Approval of February 3, 2023 Minutes</b><br><i>Action Item (motion, second, discussion, vote)</i>  | Mr. Munter  |
| <b>2. Approval of the RFP for SWW WDB Branding, Website, Social Media</b><br><i>Action Item (motion, second, discussion, vote)</i>   | Ms. Steffan   |
| <b>3. Presentation – One Stop System Operator Introduction</b>   | Ms. Vandermeulen                                      |
| <b>4. Presentation – Engage-by-Cell Technology</b>   | Mr. Schelkopf   |
| <b>5. Approval of Engage-by-Cell Technology Purchase &amp; Implementation</b><br><i>Action Item (motion, second, discussion, vote)</i>   | Mr. Munter  |
| <b>6. Presentation – NYSDOL NYS Registered Apprenticeship Primer</b>   | Mr. Paris   |
| <b>7. Information Exchange – School Counselor Activity</b>   | Mr. Ford & Ms. McCaughey                              |
| <b>8. Workplace Patterns Emerging</b>  | Group Discussion                                      |
| <b>9. Committee Updates</b> <ul style="list-style-type: none"><li>a. Executive Committee (March 15th)</li><li>b. Youth Committee (March 22nd)</li><li>c. Business Needs Committee (March 22nd)</li><li>d. R&amp;D Committee (March 23rd)</li></ul> | Mr. Munter<br>Mr. Stratton<br>Mr. Dake<br>Ms. Steffan |
| <b>10. Career Center Operations Update</b>   | Ms. Davis   |
| <b>11. WDB Operations Update</b>   | Ms. Steffan   |
| <b>12. Additional Opportunity for WDB Member Announcements / Comments</b>  | Mr. Munter  |
| <b>13. Adjournment</b>   | Mr. Munter  |

Next SWW WDB Meeting

Wednesday, May 24, 2023 at QUAD-Saratoga 8 – 10 am

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